

**NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**  
**TRANSFER STATION OPERATION, TRANSPORT AND DISPOSAL**  
**SERVICES FOR MUNICIPAL SOLID WASTE**

**ADDENDUM NO. 2**

**May 7, 2008**

**TO: RECIPIENTS OF THE REQUEST FOR PROPOSAL**  
**FROM: NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**  
**SUBJECT: ADDENDUM NO. 2**

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The New Haven Solid Waste and Recycling Authority (“Authority”) hereby serves notice that it has issued this Addendum No. 2 to the Request for Proposals (“RFP”) for Transfer Station Operation, Transport and Disposal Services for Municipal Solid Waste, issued April 18, 2008. Proposers shall acknowledge receipt of this Addendum No. 2 in writing on Proposal Form 1 of their Proposal. This Addendum shall be part of the RFP as provided for in Section 3.7 of the RFP.

This Addendum No. 2 provides responses to written questions received as of May 5, 2008.

**CLARIFICATIONS AND RESPONSE TO WRITTEN QUESTIONS**

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Comments were received in writing during the Proposal preparation period. This section is intended to address the written questions submitted as of May 5, 2008, but subsequent to issuance of Addendum No. 1.

**1. How can copies of the following be obtained?**

- **Full-size site plans/layouts with drawings**
- **Full-size facility (transfer station building) plans and drawings specifically to identify easements from the drawings/plans**
- **The consultants' report that identified rail-haul options into the Transfer Station site, particularly the details behind the recommended alternatives for rail into the site**
- **More information on the recently passed flow-control ordinance**
- **More information on any easements, deed restrictions on the Transfer Station property**
- **Copy of the landfill closure plan**

Copies of these documents are available for viewing starting May 9, 2008 (Friday) at the City of New Haven Department of Engineering Office located on the fifth floor of 200 Orange Street, New Haven. A copier machine will be made available for making copies of the documents for a nominal charge.

Alternatively, this information may be accessed starting May 9, 2008 (Friday) through the City of New Haven Engineering website under the "Transfer Station Inquiries" link. The website is: <http://cityofnewhaven.com/Engineering/index.asp>.

**2. Please provide a summary of existing 2008 curbside recycling program for the City of New Haven and any proposed changes.**

The City of New Haven (the "City") provides curbside recyclable material collection services to all residential establishments consisting of six or less units located in the City. As noted in Section 2.3.14 of the RFP, the City currently collects newspaper, mixed paper and cardboard; bottles/cans/plastic; and yard waste.

The City provides residential curbside recycling to its customers once per week, on the same day as municipal solid waste collection. Recyclables collection is using two person crews and multi-compartment recycling trucks. The City provides 14-gallon blue bins for the collection of two recycling streams: commingled containers and fiber materials. Commingled containers include glass food and drink containers, aluminum and metal food and drink containers, plastic food or laundry containers. The fiber stream includes materials such as separated newspapers, corrugated cardboard, magazines and catalogs, drink boxes and milk cartons, and phone books (seasonally). Collected recyclables are delivered to the Transfer Station and dumped into a staging area prior to being loaded into 30-yard roll-off containers by a front-end loader. The roll-off containers are subsequently hauled to an intermediate processing facility.

The City also provides weekly residential collection of yard waste (brush and leaves) beginning April through the first week of October. After that, the City continues to collect leaves until the first snowfall or end of December. Other yard wastes (wood chippings) are collected curbside periodically throughout the year. For example, there are two weeks in the spring during which yard waste materials can be put curbside for collection, there is a Christmas Tree collection program and residents can also call the City on an as-needed basis for collection of yard waste. Various City agencies also gather

leaves from time to time throughout the year from City properties. Yard waste must be set-out for collection in biodegradable bags or clean trash containers. The yard waste is delivered to the Transfer Station for weighing prior to being delivered to the Chapman property for processing.

The commercial sector is responsible for contracting directly with City licensed haulers for the collection of recyclables from their premises.

Some of the proposed changes currently under the consideration of the Authority include potentially converting to single stream collection.

**3. Page 2-12 of the RFP addresses the Authority's additional customers. Will customers not from the City of New Haven be charged at a minimum the rate available to City customers? It is unclear whether the fee agreed upon by the Authority and the Customers will be above or below the City's rate.**

The Authority has not yet established the rates and charges. The rates and charges will be dependent upon the responses to the Authority's RFP and the conduct of a cost of service analysis. It is the Authority's intent to establish equitable rates for its customers.

**4. Page 2-6, Section 2.4.3 Hours of Operation of the RFP notes that Transfer Station hours of operation are between 6:30 am and 4:00 pm, while the O&M plan (Page 1) and Permit (Page 5) indicate that the authorized hours of operation are between 4:00 am – 8:00 pm. Please advise which is correct.**

The City currently operates the Transfer Station from 6:30 am – 4:00 pm, corresponding to when the scale-house is manned by weigh-masters. No non-city vehicles are allowed to enter or leave the Transfer Station without the presence of a City/Authority weigh-master. The CTDEP Permit provides the maximum authorized hours of operation. Hence, operation of the Transfer Station beyond 6:30 am – 4:00 pm may be permitted by the Authority. **However, there will be a charge to the Contractor for operating the Transfer Station beyond such normal operating hours, i.e. during 4:00 am – 6:30 am and 4:00 pm – 8:00 pm.**

**5. Can Proposers set up a conference call with the Authority to discuss the RFP?**

The Authority will not be conducting separate conference calls with Proposers. According to Section 3.6 of the RFP, all communications and requests for information and clarifications are required to be submitted in writing. Proposers are welcome to conduct a site visit and ask questions at that time. However, it should be noted that pursuant to Section 3.6 of the RFP, the Authority shall not be bound by any oral statements about the RFP that may be made by the Authority's representatives before the Proposal Submission Date.

**6. Page 5-4 to 5-5 states that financial information of Subcontractors needs to be submitted. There are concerns about fulfilling this requirement as some of our subcontractors are privately-held companies that do not publish this information.**

The RFP notes that the financial statements may consist of audited statements, the most recent annual reports or 10-K reports, tax returns, or comparable reliable information.

Should such reports be unavailable for Subcontractors, other comparable reliable information to the extent available will be accepted for submission as part of the Proposal if such information allows the Authority to reliably ascertain the sound financial stability of the Subcontractor(s).