

**CITY OF NEW HAVEN  
PARKS DEPARTMENT  
720 EDGEWOOD AVENUE, NEW HAVEN, CT 06515**

**POSTED: MARCH 3, 2017  
REMOVAL DATE: OCTOBER 27, 2017**

**Interested Applicants MUST apply at the Parks Department located at  
720 Edgewood Avenue, New Haven, CT Monday through Friday, 9 A.M. to 4 P.M.**

**POSITION: PROGRAM SPECIALIST, SEASONAL, TEMPORARY  
(1032) (NON-TESTED)**  
**DEPARTMENT: PARKS, RECREATION & TREES**  
**SALARY: \$13.00 - \$22.00 PER HOUR**  
**HOURS: VARIES, UP TO 40 HOURS PER WEEK**  
**FUNDING: GENERAL FUNDS**

**NATURE OF WORK:**

The individual will supervise and conduct classes, provide periods of instruction in coaching or officiating, order supplies, keep accurate records and work directly with the Community Recreation Supervisor in related activities. Assignments of the Program Specialist may include:

Aquatics Director	Outdoor Adventure/Canoe/Kayaking Instructors
Arts & Crafts Instructor	Photography Instructor
Camp Director	Seasonal Park Manager
Camp Nurse/EMT	Site Supervisor
Chess Instructor	Sports & Athletic Coaching, Officiating & Instructing
Dance Instructor	Van Driver
Naturalist	

**MINIMUM REQUIREMENTS:**

At least one year as a Recreation, Art or Physical Education major in an accredited college or university, or equivalent experience in a municipal school or recreational programming. Ability to work with groups ranging from grades K – 12. Van Driver requires current valid driver's license.

Employment is contingent upon the successful completion of a background check.

**IMPORTANT:**

**Applications must be picked up and returned to the Parks Department located at 720 Edgewood Avenue, New Haven, CT Monday through Friday, 9 A.M. to 4 P.M.**

**AN EQUAL OPPORTUNITY EMPLOYER M/F/D**

**Immigration Reform and Control Act of 1986 require the hiring of only American Citizens and aliens who are authorized to work in the United States. Please post this announcement in a conspicuous area on the Department Bulletin Board.**