

**CITY OF NEW HAVEN
PARKS DEPARTMENT
720 EDGEWOOD AVENUE, NEW HAVEN, CT 06515**

**POSTED: MARCH 3, 2017
REMOVAL DATE: OCTOBER 27, 2017**

**Interested Applicants MUST apply at the Parks Department located at
720 Edgewood Avenue, New Haven, CT Monday through Friday, 9 A.M. to 4 P.M.**

**POSITION: PROGRAM AIDE, SEASONAL, TEMPORARY
(1013) (NON-TESTED)**
DEPARTMENT: PARKS, RECREATION & TREES
SALARY: \$10.10 - \$11.00 PER HOUR
HOURS: VARIES, UP TO 40 HOURS PER WEEK
FUNDING: GENERAL & SPECIAL FUNDS

NATURE OF WORK:

The individual will assist the Program Specialist and Community Recreation Supervisor supervise and conduct classes, provide periods of instruction, keep accurate records and all other related duties. Assignments of the Program Aide may include:

Arts & Crafts Instructor
Assistant Camp Counselor
Canoe/Kayaking Leaders
Locker Room Attendant
Lunch Aide

MINIMUM REQUIREMENTS:

High school graduate, or currently enrolled high school student 16 years of age or older, with the ability and interest to assist instructors, coaches and officials in a wide variety of supervised activity. Ability to work with groups ranging from grades K – 12.

Employment is contingent upon the successful completion of a background check.

IMPORTANT:

Applications must be picked up and returned to the Parks Department located at 720 Edgewood Avenue, New Haven, CT Monday through Friday, 9 A.M. to 4 P.M.

AN EQUAL OPPORTUNITY EMPLOYER M/F/D

Immigration Reform and Control Act of 1986 require the hiring of only American Citizens and aliens who are authorized to work in the United States. Please post this announcement in a conspicuous area on the Department Bulletin Board.