

CITY OF NEW HAVEN
CIVIL SERVICE BOARD

MINUTES OF MEETING

March 3, 2009

(Re-scheduled from February - CSB Regular Business Meeting)

Present

- Commissioner James Segaloff-Chair
- Commissioner Anne Massaro
- Commissioner Frank LaDore
- Noelia Marcano, Civil Service Secretary

Also Present

- Attorney Kathleen Foster, Corporation Counsel

Absent

Commissioner Gwendolyn Sykes

Noelia Marcano opened the meeting at 12:35pm.

Agenda Item # Job Description – Information Technology Manager

Ms. Marcano presented the job description due to the absence of the department representative. She summarized the need for the position and job description. Commissioner LaDore motioned to approve. Commissioner Massaro seconded the motion. All yeas; no opposed; no abstentions. Job description was approved.

Agenda Item #2 Two (2) Eligibility Lists #09-03 Electrician & #09-04 Traffic Maintenance Worker II

Ms. Marcano presented Eligibility List #09-03 Electrician. Ms. Marcano gave summary of the exam process and pass/fail rates. She reported that there were 33 participants in which 25 passed and 8 failed.

Commissioner Segaloff motioned to approve. Commissioner LaDore seconded the motion. All yeas; no opposed; no abstentions. Eligibility List #09-03 was approved.

Ms. Marcano presented Eligibility List #09-04 Traffic Maintenance Worker II. Ms. Marcano gave summary of the exam process and pass/fail rates. She reported that there were 42 participants in which all 42 passed.

Commissioner LaDore motioned to approve. Commissioner Massaro seconded the motion. All yeas; no opposed; no abstentions. Eligibility List #09-04 was approved.

Agenda Item #3 Meeting Minutes –January 27, 2009 and February 10, 2009

Ms. Marcano presented the meeting minutes from January. The Board took a minute to review the set of minutes. Commissioner LaDore motioned to approve. Commissioner Massaro seconded the motion. All yeas; no opposed; no abstentions. Meeting minutes from January 27, 2009 were approved as presented.

Ms. Marcano presented the meeting minutes from February. The Board took a minute to review the set of minutes. Commissioner Massaro motioned to approve. Commissioner LaDore seconded the motion. All yeas; no opposed; no abstentions. Meeting minutes from February 10, 2009 were approved as presented.

Agenda Item #4 Other Business

Ms. Marcano summarized the need to revise Rule IV Section 3. She explained that the current language for duration of Eligible Lists is unclear. Attorney Kathleen Foster gave further explanation as to the reason why current language in said section exists and the reason for further revision.

Update of current litigation by Attorney Foster was next. Commissioner LaDore motioned to go into Executive Session for pending litigation update. Commissioner Segaloff seconded the motion. All yeas; no opposed; no abstentions.

Meeting moved into executive session at 1:11 pm.

Commissioner Segaloff motioned to open the meeting. Commissioner LaDore seconded the motion. Meeting re-opened at 1:20pm.

The next meeting dates were confirmed for Tuesday March 31, 2009.

There being no other business to discuss, Commissioner LaDore motioned to adjourn. Commissioner Massaro seconded the motion. Meeting adjourned at 1:23 pm.

Respectfully Submitted,

Noelia Marcano
Civil Service Secretary

NOTE: For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision and approval by the Civil Service Board.

Civil Service Board Approval Date: _____