

AUGUST 5, 2009
SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY

A Special Meeting of the New Haven Solid Waste and Recycling Authority (the "Authority") was held on August 5, 2009, at 6:30 P.M. at New Haven City Hall, 165 Church Street, 2nd Floor, Meeting Room #1, New Haven, Connecticut 06510.

Chairman Dolan called the meeting to order at 6:45 p.m.

Directors present: Dolan, Ambrogio, Antunes, Drakonakis, Lemar and Walker
Also present: Jackie Bishop, Secretary of the Authority
John Prokop, Director of the Department of Public Works of the City of
New Haven & Executive Director of the Authority
Matt Spaeder, Counsel to the Authority

Chairman Dolan welcomed Pat Ambrogio, the newest appointed Board member.

1. Discussion on Collection Issues for Commercial Haulers.

John Prokop reported he has been having on-going discussions with the haulers. The Transfer Station is now open at 5:30 a.m. on a trial basis to facilitate waste drop-off. Thus far, there have not been any complaints about noise at that time of the day. John is also examining the list of 7,000 businesses listed in the City's Assessor's Office to determine if waste from such businesses is being brought to the Transfer Station. Mr. Prokop also noted that there are solid waste brokers that are selling hauling services over the phone to City businesses and subcontracting the work out. He was made aware of this fact from businesses owners that have been solicited. Mr. Prokop is working on identifying these brokers and sending them the waste flow control ordinance.

Mr. Prokop reported that he has been successful registering haulers. The haulers have been coming in and registering their trucks and companies to use the Transfer Station. By the end of August, everyone should be registered. With greater awareness of the waste flow control ordinance, there appears to be a small increase in revenue. For example, All American Waste last year delivered 500 tons for the entire year, and now are bringing between 350-400 tons a week. Mr. Prokop indicated that because some haulers are having difficulty paying bills on time, a temporary arrangement has been made with the City that provides the Authority a revolving line of credit. Gerald Antunes asked Mr. Prokop how long does the Authority carry the haulers? Mr. Prokop stated that the haulers have a 15 day grace period to make the payment, so they have 45 days. After the 45th day, the Authority customarily attaches a 1 ½ point interest on the outstanding balance per month. Joe Dolan suggested perhaps offering the haulers a pre-paid discount basis. This is something that can be considered at the next setting of user fees. Suggestions were also made regarding assessing fees against the brokers or for permitting the use of containers inside the City.

2. Vote on Commercial Recycling Fees.

A motion was made by Anika Lemar to approve the following resolution as follows:

The New Haven Solid Waste and Recycling (the "Authority"), resolution adopted at the Special Meeting of the Board of Directors on August 5, 2009,

Ratification of Existing Commercial Recycling User Fee

RESOLVED: That the \$36.80 per ton Commercial Recycling User Fee currently in effect and charged by the Authority is hereby ratified and approved in all respects, and such Commercial Recycling User Fee shall continue in effect until revised or modified by the Authority.

Gerald Antunes seconded the motion.

Voice Vote: Unanimous.

AYES

Dolan
Ambrogio
Antunes
Drakonakis
Lemar
Walker

NAYES

ABSTENTIONS

3. Approval of the minutes of the July 8, 2009 Regular Meeting of the Board.

A motion was made by Anika Lemar to approve the minutes of the July 8, 2009 Regular meeting of the Board (copy attached).

Gerald Antunes seconded the motion.

Voice Vote: Unanimous.

AYES

Dolan
Ambrogio
Antunes
Drakonakis
Lemar
Walker

NAYES

ABSTENTIONS

4. Other Business.

None.

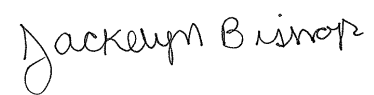
Note: Anika Lemar suggested that copies of the Authorities governing Ordinances and By-Laws be distributed to all the Board members. They could either be emailed or written to a CD.

5. Public Comments

No public comments.

The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Jackelyn Bishop". The signature is written in a cursive style with a large initial "J" and a stylized "B".

Jackelyn Bishop
Authority Secretary

JULY 8, 2009
REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY

A Regular Meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on July 8, 2009, at 6:30 P.M. at New Haven City Hall, 165 Church Street, 2nd Floor, Meeting Room #3, New Haven, Connecticut 06510.

Chairman Dolan called the meeting to order at 6:32 p.m.

Directors present: Dolan (via phone), Ciarlone, Drakonakis, Lemar and Walker
Also present: Jackie Bishop, Secretary of the Authority
John Prokop, Director of the Department of Public Works of the City of
New Haven & Executive Director of the Authority
Lawrence D. Rusconi, Director – Office of Management & Budget
Nimesh Patel, Counsel to the Authority

A motion was made by Konstantine Drakonakis to move item 3. “Discussion on Authority Regulations” to item #1. on the agenda.

Anika Lemar seconded the motion.

Voice Vote: Unanimous.

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Dolan		
Ciarlone		
Drakonakis		
Lemar		
Walker		

6. Discussion on Authority Regulations.

A motion was made Anika Lemar to approve the final Regulations as presented and in the form attached hereto as Attachment A.

Joe Dolan seconded the motion.

Voice Vote: Unanimous.

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Dolan		
Ciarlone		
Drakonakis		
Lemar		
Walker		

7. Report on Volunteer Recycling Committee – Sherill Baldwin.

Ms. Baldwin reported to the Board that the name of the volunteer committee will be the New Haven Master Recyclers. The Committee is working on a flyer to be posted on the City’s website to educate residents on the newly proposed single stream curbside collection program. Ms. Baldwin will have a draft for the Board to review by the September 9, 2009 regular meeting of the Board.

8. Amendment to By-Laws.

A motion was made by Anika Lemar to approve the following amendment to the by-laws as follows:

Amendment to Bylaws: Effective July 8, 2009

Section 6.4 of the Bylaws entitled “Annual Budget.” shall be amended by deleting the first sentence in its entirety and replacing it with the following sentence:

“The Executive Director and/or Treasurer shall submit an annual budget to the Board at a meeting of the Board, which budget may be adopted by the affirmative vote of a majority of the number of Directors fixed from time to time in accordance with these Bylaws and the Ordinance; provided, however, that the Authority shall hold a public hearing prior to the adoption of such annual budget and publish notice of a public hearing no less than five (5) business days prior to the public hearing in a newspaper having circulation in the City of New Haven.”

Konstantine Drakonakis seconded the motion.

Voice Vote: Unanimous.

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Dolan		
Ciarlone		
Drakonakis		
Lemar		
Walker		

9. Flow Control Enforcement Contract.

John Prokop and the Board discussed billing process issues and other issues related to waste flow control enforcement.

Joe Dolan asked Mr. Prokop how the Transfer Station handles delinquent accounts, i.e. does it employ the services of a collection agency to collect delinquent accounts. Mr. Prokop said as of now there is not, but that it is something he will be investigating as an option. This will be an item for discussion on the August 12th meeting agenda.

Don Walker inquired as to whether or not the City’s MUNIS and/or the AS 400 (the Tax and Assessment) system could provide some help in determining certain properties that are not paying for services. Mr. Walker will be in contact with Larry Rusconi and the IT Department to get a better understanding of what the capabilities are.

NOTE: Joe Dolan left the meeting at 7:30 p.m.

10. Approval of the minutes of the June 10, 2009 Regular Meeting

A motion was made Tony Ciarlone to approve the minutes of the June 10, 2009 regular meeting of the Board.

Konstantine Drakonakis seconded the motion.

Voice Vote: Unanimous.

AYES

Ciarlone
Drakonakis
Lemar
Walker

NAYES

ABSTENTIONS

11. Other Business.

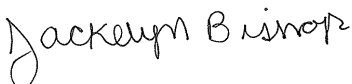
None.

12. Public Comments

No public comments.

The meeting was adjourned at 7:35 p.m.

Respectfully submitted,



Jackelyn Bishop
Authority Secretary