

Project Budget Report 2011 NOFA

Agency:

Project Name:

Dates of Grant Term:

The following budget report is based on budget information requested in the HUD Exhibit 2 but with the following differences:

- We are requesting detailed budget information for a 12 month grant period, whereas the HUD Exhibit may request figures for a full, multi-year grant term
- For all proposals please provide income/expense projections for the fiscal year for which you are requesting HUD funds.

This budget report is built with Microsoft Word Tables. You may add rows or expand the size of rows as needed.

Total Project Budget

	Fiscal year for which HUD funds are requested / / - / /			
	All proposals			
	HUD grant	Match	Other	Total
Income & Support				
Expenses				
Housing Development				
Real Property Leasing				
Operations (Property Management)				
Supportive Services				
HMIS				
Administrative Costs				
Total Expenses				
Revenue (Deficit)				
<i>Total Income minus Total Expenses</i>				

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Sources of Income & Support

Please itemize each source of income & any other committed resources that will support your project.

	Fiscal year for which HUD funds are requested / / - / /			
	All proposals			
	HUD grant	Match	Other	Total
HUD grant request				
Applicant match <i>(please itemize)</i>				
Other income & support <i>(please itemize)</i>				
Total Income & Support				

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Budget Detail

	Fiscal year for which HUD funds are requested / / - / /			
	All proposals			
	HUD grant	Match	Other	Total
Housing Development Acquisition Rehabilitation New Construction Total Housing Development Costs				
Real Property Leasing				
Operations (Property Management) Maintenance, repairs Staff Utilities Equipment Supplies Insurance Furnishings Relocation costs Food Other operations costs Total operations costs				

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Budget Detail

	Fiscal year for which HUD funds are requested / / - / /			
	All proposals			
	HUD grant	Match	Other	Total
Supportive Services Payroll taxes & fringe Other direct services costs (<i>please itemize</i>): Other supportive services costs (<i>please itemize</i>): Total supportive services costs				
HMIS				

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Budget Detail

	Fiscal year for which HUD funds are requested / / - / /			
	All proposals			
	HUD grant	Match	Other	Total
Administrative Costs				
Staff salaries: management & administration				
Payroll taxes & fringe				
Professional fees				
Supplies				
Telephone				
Postage & shipping				
Office space				
Equipment (purchase, rental, maintenance)				
Printing & publications				
Conferences & meetings				
Training				
Other administrative expenses				
Total administrative costs				