

**NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**  
**34 Middletown Avenue**  
**New Haven, CT 06513**  
**(203) 946-6132**

Board of Directors

*A. Pasquale Ambrogio*  
*Gerald Antunes*  
*Joseph A. Dolan, Chairman*  
*Konstantine Drakonakis*  
*Anika Singh Lemar*  
*Donald Walker, Vice Chairman*

Officers

*John Prokop – Executive Director*  
*Carleen Laffitte – Treasurer*  
*Malinda Figueroa – Acting Secretary*

**JANUARY 26, 2012**

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE**  
**NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A special meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on January 26, 2012 at 3:30 P.M. at New Haven City Hall, 165 Church Street, 2nd Floor, Meeting Room #1, New Haven CT 06510.

Joseph Dolan called the meeting to order at 3:39 p.m.

Board members present: J. Dolan, K. Drakonakis, A. Singh Lemar and D.Walker

Others present:           John Prokop, Executive Director of the Authority and Director of the New Haven Department of Public Works  
                                  Carleen Laffitte, Treasurer of the Authority and Chief Accountant of the New Finance Department  
                                  Michael O’Neil, Acting Controller, City of New Haven  
                                  Glenn Santoro, Robinson & Cole  
                                  Kristine Carling and Scott Bassett, McGladrey & Pullen, LLP

Joseph Dolan opened the meeting to the review of the draft auditor’s report for fiscal year 2011, prepared by McGladrey & Pullen, LLP.

The Authority’s debt service ratio, 1.02, prompts the Authority to hire a consulting firm to review the Authority’s financial records and make recommendations to increase its debt service ratio. The Authority shall adopt and follow those recommendations for two concurrent fiscal years and therefore will not be required to meet the 1.15 debt service ratio for those years. The debt service ratio poses no impact on the financial audit report.

Mr. Prokop will make inquires to consulting firms to obtain a cost estimate for the review and present his findings at the February 9, 2012 meeting.

Discussion then moved onto the user fee scenarios and suggested fee structure based on tonnages and prepayments. The Public Hearing agenda item regarding proposed changes to the Authority’s User Fees was tabled by the Board of Directors until the consultant’s review could be completed and reviewed.

Public Comment

**Adjournment:** Donald Walker made a motion to adjourn the meeting at 5:06 p.m., Anika Singh Lemar seconded the motion.