

§ 17-22. PLANNING AND ZONING FEE SCHEDULE

A. STATE P.A. 04-144 SURCHARGE. As required by State PA 92-235, and amended by PA 03-06 and PA 04-144 and C.G.S. Section 22a-27j, the City shall collect a fee of sixty dollars (\$60.00) from any person, firm, or corporation, other than a municipality, for any approval required by chapters 124 (zoning), 126 (Municipal Planning Commission), 440 (Wetlands and Watercourses), or 444 (Coastal Management) of the Connecticut General Statutes. This fee of sixty dollars (\$60.00) is incorporated into items which are indicated with a square (■).

B. APPLICATIONS TO BOARD OF ZONING APPEALS

1.	Special Exception (including PDU)	\$150.	■
	Filing following receipt of an Order to Cease and Desist	270	■
2.	Variance (except Use Variance)	135	■
	Filing following receipt of an Order to Cease and Desist	270	■
3.	Use Variance	885	■
	Filing following receipt of an Order to Cease and Desist	1060	■
4.	Review of Administrative Order or Decision of the Zoning Administrator	75.	
5.	Renewal of Approval for Zoning Relief, per section 63. H of the Zoning Ordinance	40.	
6.	Fee Waiver. Application fees for zoning relief made by the City of New Haven or any department, agency, board, or commission thereof shall be waived.		

C. APPLICATIONS FOR PLANNING & ZONING PERMITS

1.	Certificate of Zoning Compliance, per parcel	45.	
2.	Certificate of Appropriateness within local Historic District	90.	
3.	Development Permit Applications to City Plan Commission (Site Plan Review, Coastal Site Plan Review, Inland Wetlands & Watercourses, Soil Erosion and Sediment Control)		
	-Exempt from Site Plan Review, Written Determination Requested	40.	
	-Administrative Site Plan Review	100	
	-Class A (Minor Review)	135.	■
	-Class B (Standard Review)	270.	■
	-Class C (Major Project, Public Hearing Required)	280.	
	In addition to the required Legal Notice by § 8-2, CGS abutter notice for hearing shall be furnished as follows:		
	Notification Fee, for each required Legal Notice to abutters as follows:		
	1) City prepares, mails required Legal Notices to abutters, for each notice	11.	
	2) Applicant prepares and mails required Legal Notices to abutters and furnishes a certified list of those notified, for each notice	3.	
4.	Revision of Class B or C Site Plan	55.	
5.	Time Extension for Site Plan Review Permit, Annually	28.	
6.	Special Permit (Public Hearing Required by City Plan Commission)	150.	■
	Filing following receipt of an Order to Cease and Desist	270.	■
7.	Penalty Fee for Filing of Application for Zoning permits following receipt of Cease & Desist Order	145.	
8.	Flood Plain Development Permit (FPD)		
	Elevation Certificate (file with Building Permit)	No charge	
	Flood Plain Development (FPD) Variance	90	
	Time Extension for FPD Variance, per Regulation	28.	
9.	Certificate of Approval (CAL) for an Automotive Use (Public Hearing Required by City Plan Commission)	180.	

D. APPLICATION FOR ZONING MAP OR TEXT CHANGE

1.	Zoning Ordinance Map or Text Change – Application to Board of Aldermen	1,410.	■
2.	Inland Wetland Map or Regulation Text Change – Application to City Plan Commission	200.	■
3.	Fee Waiver. Application fees for a map (including PDD or PDU) or text change made by the City of New Haven or any department, agency, board, commission thereof may be waived by the Board of Aldermen by application. No waiver shall be granted when application is made by an individual Board or Commission member on behalf of an applicant of privately owned land.		

E. PLANNED DEVELOPMENT APPLICATIONS AND SERVICES

1.	Applications and General Plans		
	a. Planned Development Unit (PDU) – Application to Board of Zoning Appeals	1,410	■
	PDU Time Extension, Annually	675.	
	b. Planned Development District (PDD) – Application to Board of Aldermen	3,410.	■

Effective July 2011

	PDD Time Extension, Annually	675.	
	c. Affordable Housing Fee Reduction – For PDD’s & PDU’s developed by nonprofit housing organizations, the fee shall be reduced by the percentage of such housing offered, with 20% minimum requirement and 50% maximum fee reduction, for housing projects of any of the types listed: (1) Below market sale or rental housing meeting Federal and/or State Program Guidelines; (2) Market sale or rental housing meeting Federal and/or State Program Guidelines; or (3) Owner occupied housing meeting CHFA Home Mortgage Sales Price Limits.		
2.	Planned Development Processing		
	a. Change in Development Team – Change of Development Principals or Professional Team Members	350.	
	b. Detailed Plans – For single project/project phase submission, including all required elements	280	
	c. Fast Tracking – For separate submission of elements of a Detailed Plan to facilitate construction of a project or project phase		
	1) Site Preparation (must include SESC and CSPR, if applicable)	140.	
	2) Footings and Foundations	140.	
	3) Structural Framing and/or Building	140.	
	4) Final Site Plan, including landscaping	140.	
	d. Certificate of Completion – The project architect shall furnish a statement certifying that the requested elements have been completed in substantial accord with the approved plans.		
	For Dwellings -		
	1) 1-5 Units, per Dwelling Unit	40.	
	2) More than 5 Dwelling Units	140.	
	3) Project or Phase Completion	140.	
	For Institutional, Commercial or Industrial -		
	1) For each Tenant or Project Phase	40.	
	2) Project or Phase Completion	230	

F. POSTPONEMENTS, RESCHEDULING AND CUSTOMER RECEIPTS

1.	Postponement or Rescheduling of Public Hearing before Board of Aldermen or its committees, Board of Zoning Appeals, City Plan, or Historic District Commission at Applicant’s request after legal advertisement or notification is sent shall require a service charge.	90.	
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G. MAPS, PUBLICATIONS, COPY AND CUSTOMER SERVICE CHARGES

1.	Maps		
	Zoning Ordinance Map with CAM District, single copy	50.	
	Additional Copies Purchased at the same time	25.	
	Inland Wetland Map	25.	
	Topographic map section for SESC filing	25.	
	Large Format Maps (b&w)	25.	
	Large Format Maps (color)	35.	
	Large Format Aldermanic Ward Maps (b&w)	25.	
	Small Format (Booklet) Aldermanic Maps (B&W)	30.	
	GIS/Auto CAD data for City Base	550.	
	GIS Parcel Plots/Location Maps	6.	
2.	Ordinances and Regulations		
	Zoning Ordinance Text – Available at the City/Town Clerk’s Office, 2 nd fl, 200 Orange St	50.	
	Inland Wetland Regulations	20.	
	Soil Erosion and Sediment Control Regulations	20.	
3.	Documents and Publications	40.	
4.	Copy charges (8.5 x 11 or 8.5 x 17), per page	0.50	
5.	Customer Service and Mailing Charges		
	Mailing Fee for Application, Map or Ordinance	6.	
	Agenda Fee for BZA or CPC: Annual Rate, including mailing and postage	22.	
6.	Fee Waiver. Subsection 17-22.G charges shall be waived for materials for use by the City of New Haven or any department, agency, board or commission thereof. It is not the intent of this section to allow materials to be secured on behalf of private parties to avoid payment for the maps and/or publications.		

Citywide - Return Check Fee - \$30.00